

Government of the People's
Republic of Bangladesh
Ministry of Posts,
Telecommunications &
Information Technology
Posts & Telecommunications
Division
Bangladesh Secretariat, Dhaka .
www.ptd.gov.bd

Number:
14.00.0000.001.08.003.16.1302

Date: 1/7/2019

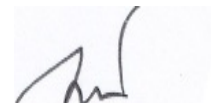
Notification

Under provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned leave) has been granted to Ms. Lazina Khan, Administrative Officer, Posts & Telecommunications Division, Dhaka to visit United States to meet her relatives And Personal Matter from 04.07.2019 to 18.07.2019 or 15 (fifteen) days from the date of enjoying leave under the terms & conditions mentioned below:

1. This approval is applicable for single trip only;
2. The expenditure relevant to this visit will be borne by her own arrangement & the Government of Bangladesh will not bear any cost in local or foreign currency;
3. Under no condition, leave will be extended;
4. She will draw her usual pay and allowances from Bangladesh in local currency;
5. She must return to the Country with the stipulated time limit & join her office

02. This order is issued with the approval of the competent authority.

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01-07-2019

Md. Moklesur Rahman

Deputy Secretary (Admin)
Phone: 02 9514449
Fax: 02 9515599
Email: admin1@ptd.gov.bd

Number:

Date: 1/7/2019

14.00.0000.001.08.003.16.1302/1(13)

Copy for kind information & necessary action (not according to the seniority).

- 1) Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
(Attn: Director General (Consular) with request to issue note verbal/LOI.)
- 2) Secretary, Ministry of Public Administration, Bangladesh Secretariat.
- 3) Director General, Department of Immigration & Passports, Agargaon.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) Director, Hazrat Shahjalal International Airport, Dhaka.
- 6) PS to Minister, Posts & Telecommunications Division, Ministry of Posts, Telecommunications & Information Technology, Bangladesh Secretariat, Dhaka.
- 7) PS to Secretary, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 8) Chief Accounts Officer, Posts & Telecommunications Division, Segunbagicha, Dhaka.
- 9) Programmer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka. (With a request to upload the notification in website).
- 10) Immigration officer, Hazrat Shahjalal International Airport, Dhaka.
- 11) Accounts Officer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 12) Ms. Lazina Khan, Administrative Officer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 13) Personal Officer of Additional Secretary (All), / Joint Secretary (All), Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.