

Number:

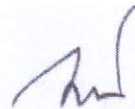
14.00.0000.001.08.003.16.17

Date: 2/1/2020

Notification

Under provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned leave) has been granted to Ms. Lazina Khan, Administrative Officer, Posts & Telecommunications Division, Dhaka to visit USA from 10.01.2020 to 09.03.2020 for 60 (Sixty) days from the date of enjoying leave to meet his family members and personal matter under the terms & conditions mentioned below:-

1. This approval is applicable for single trip only;
 2. The expenditure relevant to this visit will be borne by herself & the Government of Bangladesh will not bear any cost in local or foreign currency;
 3. Under no condition, leave will be extended;
 4. She will draw her usual pay and allowances from Bangladesh in local currency;
 5. She must return to the country within the stipulated time limit & join her office.
02. This order is issued with the approval of the competent authority



02-01-2020

Md. Moklesur Rahman
Deputy Secretary (Admin)
Phone: 02 9514449
Email: admin1@ptd.gov.bd

Number:

Date: 2/1/2020

14.00.0000.001.08.003.16.17/1

Copy for kind information & necessary action (not according to the seniority).

- 1) Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: Director General (Consular) with request to issue note verbal/LOI.)
- 2) Director General, Department of Immigration & Passports, Agargaon.
- 3) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 4) Director, Hazrat Shahjalal International Airport, Dhaka.
- 5) PS to Secretary, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 6) Chief Accounts Officer, Posts & Telecommunications Division, Segunbagicha, Dhaka.
- 7) Programmer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka. (With a request to upload the notification in website).
- 8) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 9) Ms. Lazina Khan, Administrative Officer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 10) Personal Officer of Additional Secretary (All), / Joint Secretary (All), Posts & Telecommunications Division, Dhaka.