



Government of the People's Republic of  
Bangladesh  
Ministry of Posts, Telecommunications &  
Information Technology  
Posts & Telecommunications Division  
Bangladesh Secretariat, Dhaka .  
www.ptd.gov.bd



Number: 14.00.0000.001.08.003.16.1446

Date: 19/11/2020

**Notification**

Under provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned leave) has been granted to Ms. Lazina Khan, Administrative Officer, Posts & Telecommunications Division, Dhaka to visit USA from 25.11.2020 to 26.12.2020 for 32 (Thirty Two) days from the date of enjoying leave to meet her family members and personal matter under the terms & conditions mentioned below:-

1. This approval is applicable for single trip only;
2. The expenditure relevant to this visit will be borne by herself & the Government of Bangladesh will not bear any cost in local or foreign currency;
3. Under no condition, leave will be extended;
4. She will draw her usual pay and allowances from Bangladesh in local currency;
5. She must return to the country within the stipulated time limit & join her office.

02. This order is issued with the approval of the competent authority.

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19-11-2020

S.M Tarique

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Number: 14.00.0000.001.08.003.16.1446/1(11)

Date: 19/11/2020

Copy for kind information & necessary action (not according to the seniority).

- 1) Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: Director General (Consular) with request to issue note verbal/LOI.)
- 2) Director General, Department of Immigration & Passports, Agargaon.
- 3) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 4) Director, Hazrat Shahjalal International Airport, Dhaka.
- 5) System Analyst, Posts & Telecommunications Division, Segunbagicha, Dhaka. (with a request to publish the notification in website).
- 6) PS to Secretary, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 7) Chief Accounts and Finance Officer, Posts & Telecommunications Division, Segunbagicha, Dhaka.
- 8) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 9) Accounts Officer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 10) Ms. Lazina Khan, Administrative Officer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 11) Personal Officer of Additional Secretary (All), / Joint Secretary (All), Posts & Telecommunications Division, Dhaka.