



Government of the People's
Republic of Bangladesh
Ministry of Posts,
Telecommunications &
Information Technology
Posts & Telecommunications
Division



Bangladesh Secretariat, Dhaka.
www.ptd.gov.bd

Number:
14.00.0000.001.08.003.16.1113

Date: 5/12/2019

Office Order

Under provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned leave) has been granted to Mr. Subrata Chakrabarty, Office Assistant-Cum-Computer Typist, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka to visit remarkable and religious holy spots of India from 13.12.2019 to 19.12.2019 for 07 (Seven) days approved to proceed in India under the terms & conditions mentioned below:-

1. This approval is applicable for single trip only;
 2. The expenditure relevant to this visit will be borne by himself & the Government of Bangladesh will not bear any cost in local or foreign currency;
 3. Under no condition, leave will be extended;
 4. He will draw his usual pay and allowances from Bangladesh in local currency;
 5. He must return to the Country with the stipulated time limit & join his office.
02. This order is issued with the approval of the competent authority.



05-12-2019

Md. Moklesur Rahman

Deputy Secretary (Admin)

Phone: 02 9514449

Email: admin1@ptd.gov.bd

Number:

Date: 5/12/2019

14.00.0000.001.08.003.16.1113/1(11)

Copy for kind information & necessary action (not according to the seniority).

- 1) Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
(Attn: Director General (Consular) with request to issue note verbal/LOI.)
- 2) Director General, Department of Immigration & Passports, Agargaon.
- 3) Additional Secretary (Postal), Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) Director, Hazrat Shahjalal International Airport, Dhaka.
- 6) PS to Secretary, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 7) Chief Accounts Officer, Posts & Telecommunications Division, Segunbagicha, Dhaka.
- 8) Programmer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka. (With a request to upload the notification in website).
- 9) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/
Benapole Land Port, Benapole /Akhaura Land Port, Akhaura, Brahmnbaria.
- 10) Accounts Officer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 11) Mr. Subrata Chakrabarty, Office Assistant-Cum-Computer Typist, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.