



Government of the People's  
Republic of Bangladesh  
Ministry of Posts,  
Telecommunications &  
Information Technology  
Posts & Telecommunications  
Division  
Bangladesh Secretariat, Dhaka .  
www.ptd.gov.bd



Record Number:  
14.00.0000.001.08.003.16.1690

Date: 30/8/2023

### Office Order

Under provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned leave) has been granted to Mr. M. R. M Waliuzzaman, Office Assistant-Cum-Computer Typist, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka to perform Holy Omrah Hajj in Saudi Arabia from 07.09.2023 to 21.09.2023 or 15 (Fifteen) days from the date of enjoying leave under the terms & conditions mentioned below:-

1. This approval is applicable for single trip only;
  2. The expenditure relevant to this visit will be borne by his own arrangement & the Government of Bangladesh will not bear any cost in local or foreign currency;
  3. Under no condition, leave will be extended;
  4. He will draw his usual pay and allowances from Bangladesh in local currency;
  5. He must return to the Country with the stipulated time limit & join his office
02. This order is issued with the approval of the competent authority.

30-08-2023

Dr. Md. Rafiqul Islam  
Deputy Secretary

Phone: 9585008  
Fax: 02 9515599  
Email: admin2@ptd.gov.bd

Record Number:

Date: 30/8/2023

14.00.0000.001.08.003.16.1690/1(9)

Copy for Kind Information and Necessary Action:-

- 1) Director General, DIP, Dhaka.
- 2) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 3) Director, Hazrat Shahjalal International Airport, Dhaka.
- 4) Deputy Secretary (Admin), Posts & Telecommunications Division.
- 5) PS to Secretary, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 6) Programmer, ICT CELL, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka. (With a request to upload the office order in website).
- 7) Immigration officer, Hazrat Shahjalal International Airport, Dhaka.
- 8) Accounts Officer, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.
- 9) Mr. M. R. M Waliuzzaman, Office Assistant-Cum-Computer Typist, Posts & Telecommunications Division, Bangladesh Secretariat, Dhaka.



30-08-2023

Dr. Md. Rafiqul Islam  
Deputy Secretary